

MEETING MINUTES
2015 Annual Conference

Date: 6 March 2015

Participants:

Centre des Formations Industrielles (FR)	Mr. Jean-Luc Rigaud	<input checked="" type="checkbox"/>
CONFINDUSTRIA Nord Sardegna	Mr. Giansimone Masia	<input checked="" type="checkbox"/>
Dudley College (UK)	Mr. Sanjeev Ohri	<input checked="" type="checkbox"/>
Escola Profissional Val Do Rio (PT)	Ms. Monika Kowalska	<input checked="" type="checkbox"/>
	Mr. António E. Pereira Esteves	<input checked="" type="checkbox"/>
Handwerkskammer Koblenz (GER)	Ms. Francisco J.C. Ferreira	<input checked="" type="checkbox"/>
	Mr. Petra Laudemann	<input checked="" type="checkbox"/>
Istituto Tecnico P. "Attilio Deffenu" (IT)	Ms. Salvatrice Scuderi	<input checked="" type="checkbox"/>
	Mr. Giovanni Antonio Addis	<input checked="" type="checkbox"/>
	Ms. Elisabetta Solinas	<input checked="" type="checkbox"/>
Izmit Teknik ve Endüstri Meslek Lisesi (TK)	Mr. Özcan Bedel	<input checked="" type="checkbox"/>
Lycée Isaac Newton (FR)	Ms. Evelyne Laroche-Joubert	<input checked="" type="checkbox"/>
	Ms. Marie Beleyme	<input checked="" type="checkbox"/>
	Mr. Yannik Villeneuve	<input checked="" type="checkbox"/>
Markiezaat College (ROC West-Brabant) (NL)	Mr. Wim Appels	<input checked="" type="checkbox"/>
Meram Teknik ve Endüstri Meslek Lisesi (TK)	Mr. Ömer Tezel	<input checked="" type="checkbox"/>
SAVO Consortium for education	Ms. Jaana Räsänen	<input checked="" type="checkbox"/>
TEC – Teknisk Erhvervsskole Center (DK)	Ms. Charlotte Lundius	<input checked="" type="checkbox"/>
Xabec – Vocational Training School (ES)	Mr. Antonio Mir	<input checked="" type="checkbox"/>
	Mr. Juan Manuel Mompó	<input checked="" type="checkbox"/>
	Ms. Nicole Fandrich	<input checked="" type="checkbox"/>

1. Official reception

The participants are welcomed by the mayor of the city at Olbia Mayor House. They could visit the building and had an official reception.

The Major of Olbia gives a present to the InnMain President: a book with beautiful pictures of Olbia.

2. Welcome and Introduction to the meeting

Ms. Salvatrice Scuderi, Principal at ITCG Att. Deffenu, welcomes the participants. She comments her satisfaction of previous days working at the ETT-Tandem Kick off meeting and is looking forward for a fruitful InnMain annual meeting.

Antonio Mir welcomes present delegates and thanks organizers (A. Deffenu). He highlighted the importance of the session: "Looking at the future", stressing the importance of the partners' ideas to help the ExB. The core ideas of the welcome words are the following:

- We are living in a time of changes in Education (Denmark, Italy, Spain, Finland...) and social challenges in many European countries.
- Cultural differences of partners are a treasure for InnMain: it is important to remain united and keep the InnMain spirit: we do all this for our teachers and for our students. By working on this honest way, we take care about our youth generation: the core of our association.

3. WORKSHOP 1: "Vocational Qualifications / Dual system" (ITCG "Atilio Deffenu")

Mrs. Elisabetta Solinas did a brief introduction about the Italian educational system and explained the structure of degree levels. Then, while talking about the "strengths" she comments the positive experience of the students' mobility with a Chinese student: very good integration.

Regarding the weakness she mentioned the lack of investment, the high dropout percentage, the lack of English skills, the devaluation of educational values, the differences in salaries amongst European countries. Wim Appels highlighted that for doing a comparison we must take into account also the number of hours of lessons a teacher gives per week, which also is different in different countries (Italy 18, Holland 27).

Regarding to VET learning, students show generally a higher motivation due to practical learning (compared with theoretical) and the close possibility of a future work coming. However, there are some problems such as the strict rules (from government), learning too targeted to theory (even for VET schools), the number of real working hours in company (some partners show differences with their own educational Dual Systems: in Italy at present time they have only 40 hours/year in two weeks, but there is a new proposal of the Ministry of Education to introduce 400 h/year). Mrs. Nicole, from Deffenu, explained an internship of students at Meridiana.

Some partners asked questions about the content of the workshop.

4. Executive Board Annual Report

FIRST PART: EXECUTIVE BOARD MEETINGS.

Mr. Wim Appels gives a short presentation regarding the topics and issues that have been dealt within the ExB meetings (see presentation OL-07a)

SECOND PART: EXECUTIVE BOARD REPORT

Mr. Antonio Mir gives a presentation with the following topics (see presentation OL-07b)

- a) Conclusions of the workshops in the last Annual Conference in Dudley, whether we have reached the agreements or not.
- b) Agreements regarding the workshop "looking at the future" in the last Annual Conference in Dudley, whether we have reached the agreements or not.
- c) Figures of mobility since the last InnMain Annual Conference (students and teachers). Those figures are provisional because some information from partners is missing.
- d) Strategy to boost the International departments: proposal for future International Meetings (see doc. OL-10).
- e) Past and present European Projects (TOI and Strategic Partnerships)
- f) Budget of InnMain: Antonio shows the concepts (without figures) that are expenses to maintain the organization

THIRD PART: STRATEGIC PLAN 2015-2020

Mr. Özcan Bedel gives a presentation with the proposal of a new strategic plan. He says that it is a proposal that all the partners must study this year. He is happy to receive suggestions from the partners in order to prepare the definitive Strategic Plan, to be approved in the next Annual Conference in Copenhagen.

5. WORKSHOP 2: "The implementation of the iPad in Vocational Education" (Markiezaat College)

After a quick explanation of the implementation and experiences in Markiezaat College in a 3 years process, Mr. Wim Appels puts everybody to work on groups to share their experience on the use of iPads at their colleges/institutions. 4 groups were formed:

- First group: Xabec, Deffenu and CFI
- Second group: I. Newton, ZWH and HWK Koblenz
- Third group: Izmit, Meram, TEC and SAVO
- Fourth group: Dudley Col. and ValdoRio

Once conclusions from each group were read out loud, there were specific questions from ZWH about Dudley Col. experience on M-learning (Mobile learning).

The workshop concluded by Mr. Wim Appels about Markiezaat experience: amongst teachers there are an enthusiastic group and others not so enthusiastic. Also in some cases teachers are scared because they are not good at it, but Wim asked students and they said they are keen to help teachers, so it actually help close bounds between them!

CONCLUSIONS: Wim will gather groups' work sheet and commits to write a final report that will be sent back to delegates

6. Presentation of the current Projects (see document OL-12)

A) JUBILEE.

Mr. Jean-luc Rigaud gives a presentation of this TOI project. Regarding "lessons learned" he and the other partners involved in this project highlighted that it is important to follow up the quality management plan, in order to check that the tasks are being done properly by the partners and check the deadlines: there are partners really not involved in the project.

B) ONE2ONE.

Mr. Robert Beloiu gives a presentation via Skype conference of this TOI project. Regarding "lessons learned" he and the other partners involved in this project highlighted that it is important to balance the number of working hours that are necessary to perform the Project: this one is very good but, has cost many working days. Everybody stressed that with good partners the atmosphere is very good and work is done happily.

C) DTS

Mr. Wim Appels gives a presentation of this Strategic Partnership. Regarding "lessons learned" he pointed out their experience when joining a project that has already started. It is very important to know the partners before starting a project: it is risky going with partners you don't know.

D) ETT-TANDEM

Ms. Nicole Fandrich gives a presentation of this Strategic Partnership. Regarding "lessons learned" she and the other partners involved in this project highlighted the importance of the Kick-off meeting to clarify the terminology and the main concepts of the project. Also it is very important to know the partners.

7. Strategic Partnerships Erasmus + KA2: Proposals of the partners

A brief description of the 3 proposals is available at the documentation OL 11.

1st Proposal: Strategic Partnership "MobiPlat"

Mr. Antonio Mir explained "MobiPlat": it is difficult to succeed in Spain because Xabec has got already two TOI projects. At this point, Dudley College offers to be the leader institution.

AGREEMENT: Mr. Antonio Mir commits to send the summary to the responsible in Dudley College so they can align the proposal to the interests of the UK National Agency.

2nd Proposal: "SWEAT"

Mr. Antonio Mir explained "SWEAT". Mr. Wim Appels does not consider "Logistics" part of "Maintenance".

From that moment begins a discussion described below: "Reflections regarding the Vision of InnMain"

3rd Proposal: Strategic Partnership proposed and Program "Youth Entrepreneurship" proposed by Izmit Vocational School

On the second day Mr. Antonio Mir explained briefly what is written in the document OL 11

AGREEMENT: Partners who want join any of the proposals, contact directly with the promoter before next Friday 13 March, as there is little time to present the application Form.

REFLECTIONS REGARDING THE VISION OF INNMAIN

Next it is described the main ideas of the discussion. The conversation went as follows:

- Wim Appels says that he doesn't consider "Logistics" as part of "Maintenance". Then he arises the question whether an activity that is not considered under the umbrella of "Maintenance" can be proposed as an InnMain activity.
- Antonio asks the partners about their opinion: can Logistics be considered part of "Maintenance"?
 - Nicole (ZWH) says it is a good idea to use connections. So there is no problem even if "logistics" is not included within "Maintenance" for some of the partners.
 - Ömer (MERAM and IZMIT) says it is ok since it may help the connections and students mobilities amongst our institutions
 - Mr. Sanjeev (Dudley) agrees (according to their understanding of Maintenance)
 - Ms. Charlotte (TEC) stats that she needs to read the InnMain "General Provisions" because she may have a personal opinion, but she is there on behalf of TEC. She needs to ask the responsible people of TEC and will give an answer later on.
 - Mrs. Nicole (ZWH) agrees with Mrs. Charlotte's comment
- Ms. Jaana (SAVO) speaks up and says that it is a very important question: should be discussed in the next annual meeting. Also the question is: should we include a department if it is useful for the network but is not aligned with the initial definition of InnMain?
 - To this regard, Mr. Sanjeev thinks it is not a problem to rethink about the initial definition of the network if it brings new opportunities. Because we are admitting new and new partners that may redefine the initial aims of the association.
 - Mr. Özcan Bedel (IZMIT) agrees with the fact we need to review InnMain's aims.
- Mr. Wim Appels points out that what is important is to increase the quality of what we have now: increasing the subjects could affect the quality of the network.

- At this point of the discussion, Mr. Sanjeev reads a definition of industrial maintenance and sets the question: should we include new subjects to learn from, or should we be focused in the areas we have up to now because we could lose the sight and make the network not practical?
 - Mr. Antonio Esteves expressed his opinion: we may find subjects that have something to do with maintenance to some extent -such as 3D drawing- but are not the traditional activities (i.e. welding). So he thinks the concept has to be a little bit opened for good.
- Mr. Antonio Mir gathers the general feeling that we need a year to think, to speak with the responsible people in each institution, and then to decide what we understand about the meaning of "Industrial Maintenance", and then to do a revision of the vision of the network if necessary. He proposed to collect the opinion of all the partners and prepare a report that everybody can work on.

To summarize Antonio explained the both extremes we were moving through, and draw them into a picture for clarification:

- One end focus on the last part of the definition of the network (Industrial Maintenance-traditional activities)
- The other end focus on the first part of the definition of the network (Educational Association for Innovation)

He stated that this is a strategic decision and therefore a very important matter. Mrs. Charlotte Lundius says we need time to think to make a good proposal.

All partners agreed with the following procedure:

- 1st: To approve the meeting minutes, in which this discussion is described
- 2nd: To send to all the partners a template for them to freely express their opinion about the matter.
- 3rd: The partners send back their questionnaires. Mr. Antonio Mir will join them in a document which will be sent to all the partners for them to know the opinion of all of them.
- 4th: The partners study that document and prepare their position to be expressed in the next Annual Meeting in order to take a decision on this matter.

8. WORKSHOP: "LOOKING AT THE FUTURE"

The Delegates discuss the topics written in advance in the document DC-20

PROPOSAL 1:

- Mr. Antonio Mir reads the proposal from U. of Pitesti: to create a "Personal development" Department to manage short term camps for students.
- Mr. Antonio Estevez (VdR) thinks is a very important matter: transversal skills. They have previous experience at their school with great results on the students.
- Mr. Jean Luc (CFI) thinks is a good idea as well. Perhaps difficult to implement.
- Mrs. Nicole (ZWH) and Charlotte (TEC) agreed with the proposal.
- Mr. Antonio Mir (Xabec) asks if it is necessary to create a new department or we can include those activities within the Department of "Social skills and human factors"?

AGREEMENT: It is not necessary to create a new International Department.

PROPOSAL 2:

- Mr. Antonio Estevez (VdR) explained the proposal of their college: a schedule to prepare the mobility of KA1. He thinks that a teacher should accompany the students. Since Erasmus+

mobilities do not allow that, we can apply mobility for teachers to teach at the host school on those days.

- Ms. Evelyne's opinion: very good idea if it is economically possible: we must to think about it when filling the application form.
- Mr. Antonio Estevez insisted there are no visible bounds between both mobilities: just we have to apply for the same dates. By doing so, the relation is deepened.
- Mrs. Evelyne agreed. It needs forethought. She proposed to apply for next call.

AGREEMENT: Next year we should share our project mobilities in advance within InnMain partners, so we can arrange teacher's mobilities for teaching concurring with the students' mobilities in the next KA1 call 2016.

PROPOSAL 3:

- Mrs. Evelyne explained their institution proposal. Strategic Partnership for mobilities will be easy and more successful than for singular partners because we are weak in connections with companies. Also she asked about what each partner can offer for the mobilities of students. Finally spoke about a program outside of Erasmus+ called OFAJ that gives as much money as Erasmus+ and take advantage of this other program.
- Regarding this program Mrs. Petra thinks it is for a little number of people and for long term a group of 20-30 people in total.
- Mrs. Evelyne clarifies that OFAJ is meant for sending a full class to mobility. They have a great previous experience.
- Mrs. Sanjeev thinks is a very good idea. It is needed an important infrastructure underneath due to the concurrent number of Internships. Specially moving such a big amount of students if they are going to companies. Needs to be explored, specially to fulfill expectations from involved sides.
- Mr. Antonio Mir reminded the purpose of the document "This is my offer", that could be very useful for this purpose. He will ask again the partners to update that document because it can help with the organization of the mobility.
- Mrs. Nicole explains that ZWH has the same offer. She reminds the contacts they have and encourage the use of their contacts.
- In this regard, Mr. Sanjeev suggested creating a table OFFER-REQUIREMENT and letting partners know about it.

AGREEMENT: General agreement of the different ideas, but action needs to be specified as well as the person(s) in charge.

PROPOSAL 4:

- Mr. Juanma (XABEC) explained about the details of a possible WikiInnMain, a repository of materials.
- Mr. Sanjeev explained his own experience in Dudley College: Very good one that can we use as an example.
- Mr. Antonio Mir said that he had seen something similar in TEC: some schools already have a good experience and we can take advantage of it.

AGREEMENT: Juanma will ask partners with experience on the use of a Wiki, and research about different services and implementation to pass a proposal to the Executive Board.

PROPOSAL 5

- Antonio explains last proposal from Xabec: to do dissemination within our own institutions: Leaflets, Bulletins, Website, Banner...
- Mr. Jean Luc (CFI) agrees. He proposes take advantage of events within the institutions.

- Mr. Sanjeev explained they are working on social networks, designing a new approach. It has high impact and they are going to start in few weeks. Being able for example to be a fan of a specific country/college. Also he points out one of our main weaknesses is the lack of publicity we do of what we are doing.
- Mr. Wim Appels asked how many institutions do an intensive use of Facebook. Answer: around 4-5.
- With that on the table, Mr. Sanjeev explained a little bit more about their project.
- Mrs. Evelyne thinks LinkedIn will help as well. And Mr. Sanjeev agrees.

AGREEMENT: General agreement on dissemination effort within our institutions, using our own materials and using social networks.

OTHER PROPOSALS AND COMMENTARIES

PROPOSAL 6:

- Mr. Sanjeev proposes to do a **Quality Plan**: strengths and areas of improvements of our institutions. Then match them within institutions so we know who can help each other in the better way. Help each other on the way we can and we know the best (based on personal experience/expertise). Also webinars on those issues that may help as well.
- We could create a student InnMain award. How to publish that? Meet expectations at any level (students, teachers, institutions).
- Mr. Antonio asks Sanjeev to send the proposal written and it will be attached to this minutes. Mr. Sanjeev agreed on the point and expands the influence.
- Ms. Marie (France) suggested to draw a profile of students and include it to the Quality Plan
- Mr. Wim Appels says that the idea is already in TopMoSt.
- Ms. Marie explained is not the same: is not about "what they are going to learn" but "what they can already offer" to companies and colleges (for internships and mobilities within college/institutions)
- Mrs. Evelyne stressed out that the difference is that one thing is what a student is supposed to do/learn and another, what he/she actually knows or has the skills for.
- Mr. Antonio Mir suggests it could be linked with TopMoSt project in the future. Also Mr. Antonio encouraged everybody to go through InnMain KA2 projects because we can use those results and improve them: to align our future efforts to what we have already done.

AGREEMENT: Mr. Sanjeev will write the proposal to be attached to this document.

PROPOSAL 7:

- Francisco (ValdoRio) suggests opening a service of cooperation agreement between institutions. In the case of VdR, he can explain to other partners the needs they have found in cooperation projects and see if InnMain partners want to help on those particular needs that ValdoRio cannot properly fulfill.
- Mr. Sanjeev says that InnMain could become a "one stop shop", as the definition of those connections of strength and improvement areas or needs within partners. He speaks about "**Social Responsibility of InnMain**": we can do many things to help other institutions for free, just because our Social Responsibility.
- Mr. Jean Luc suggests we can use the strong links with previous country colonies that may need help and may interest other partners.
- Since there is a general agreement, Mr. Antonio Mir suggests partners to work on that (Portugal, France and England may work on a common proposal)

AGREEMENT: General agreement on the social responsibility of InnMain. A proposal of the "Social Responsibility" of InnMain has to be written, aligned with the mission and vision of the

network. Also, specific proposal of cooperation between institutions, to address needs founded in different institutions.

PROPOSAL 8:

- Ms. Petra Laudemann suggests constituting a **platform of mobility**. It would be a good if the partners can propose mobility actions to other InnMain partners, in the way they are interested in. And regardless of having funds from the EC.
- For example, HWK Koblenz would like to send people responsible in companies to visit institutions in other countries. In this way after the visit they would be more enthusiastic in hosting apprentices from other countries.

AGREEMENT (posthumous): We agree with this proposal that can strengthen the InnMain Network and can be a good way to involve companies in InnMain. Partners are free to contact with other partners and propose this kind of motilities.

9. ANNUAL MEETING OF THE GOVERNMENT BOARD

ADMISSION OF NEW PARTNERS

No new partners were introduced.

ELECTIONS TO THE POST OF VICE-PRESIDENT OF THE EXECUTIVE BOARD

We proceed to the voting. Only one partner doesn't vote: ibW, from Switzerland.

Makiezaat College is unanimously chosen to be the Secretary of the Executive Board.

Mr. Wim Appels says a few gratitude words to the audience after the elections.

ADDED COMMENTARIES AND REQUESTS

1. The Portuguese flag should to be included in the InnMain banner. Also we should include other missing flags.
 - XABEC will send a request to the designer so the dissemination materials are up to date.
2. ITCG Attilio Deffenu needs user and password to access in the website Intranet
 - XABEC/IZMIT will send them the name of user and password.

12. CLOSING CEREMONY

Each partner says a short speech as final words.

Mr. Jean-Luc Rigaud proposes to celebrate the Annual Conference 2017 in Paris.